

Notice for inviting applications for registration of distributors/manufacturers in West Central Railway Zone/Jabalpur

Registration of Distributors/ manufacturers (Other than medicines) has been done by West Central Railway, Medical Department for the period of three (03) years to procure Lab & Chemicals, Surgical Dressing & Implants, Surgical Disposables & Surgical Non Disposable items, Ligatures & Suture Materials, General Appliances, X-Ray, Cardiology, ECG items. Dentistry, Nephrology & Urology items, OT Consumables, Miscellaneous Items, through IREPS (Indian Railway E Procurement System). In this connection, The following documents and conditions are mandatory for registration of distributors/firms for empanelment to participate in tender process through IREPS.

1. Drug License No. & its Validity.
 2. Authorization letter from the manufacturers.
 3. The average annual turnover of the firm for the previous three years should be Rs. 5 Crores and above for manufacturers and Rs. 50 lakhs and above for marketing firms/ agencies (distributors). As per Ministry of micro, small and medium Enterprises (MSME) letter criterion for Turnover eligibility criteria may be relaxed for **MSME**.
 4. The firm must not have been convicted and a case should not be pending under the drugs & Cosmetic Act & Rules.
 5. Rs. 5000/- need to be deposited by the firm as Registration fee for registering the firm for a period of 3 years that will be taken only after receipt of written confirmation from PCMD's office. This payment is being done through miscellaneous e-Receipt System (MERS Portal).
- In case of doubt, PCMD or its authorized representative shall have the right to inspect the manufacturing premises. All the registered firms (Distributors/Manufacturers) are advised to register themselves with IREPS by obtaining Class III Digital signature so as to participate in E-procurement.
6. Application completed in all respect along with required documents should be sent to the **Office of the Principal Chief Medical Director, West Central Railway, GM Office Building, Indira Market, Jabalpur – 482001.**
 7. For any enquiry related the above mentioned subject please contact at Cell no. +917701082521, 9752415525 in the office hours and Email pharmacywcr@gmail.com.
 8. This Documents can be downloaded from the Website of Medical Department of West Central Railway.

**Check List for Registration of Distributors /Manufacturers Over WCR Zone, Jabalpur
(Other than medicines)**

1	Application for Registration		
2	Name of the Distributors/ firm , Address, City, State, Zip/Postal Code		
3	Phone Nos with STD codes. Fax Nos. with STD codes and E-mail address of the Distributors/ firm as well as Contact person.		
4	Drug License No. & Validity		
5	Authorization letter from the manufacturers (in case of distributor)		
6	Average annual turnover of the distributors / firm for the previous three years (in Rs.)		
7	Audited Finance Report for the last three years/Certificate issued by C.A./ Income Tax Returns for the three years		
8	Non Conviction letter / Declaration letter		
9	Undertaking regarding Cartel Formation		
10	Performance Certificate (Government / Railway)		
11	Product List		
12	High Value Purchase order copy (Government/Railway) if any		
13	Pan Card (copy to be enclosed)		
14	GSTIN (copy to be enclosed)		